

## Member/Resident Login Process on WEBSITE

1. Go to: [GateAccess.net- Login](http://GateAccess.net-Login)

Community Code: PCC

Username: 10 digit primary phone number without spaces, dashes or parenthesis (4791234567)

Password: Member Number (ex. R12345)

Login to GateAccess.net

Community Code:  
PCC

Username:  
[Text Input Field]

Password:  
[Text Input Field]

If you have not set up a custom login:  
Your user name Is the PRIMARY PHONE NUMBER  
(as appears on the security staff file)  
(entered as 10 digits without spaces, dashes Or parenthesis)  
Your password Is your CODE NUMBER Or PIN CODE  
IF YOU ARE UNAWARE OF YOUR CODE NUMBER, YOU MAY  
CONTACT SECURITY OR THE PROPERTY MANAGER TO  
OBTAIN IT.

Login

2. Set up Visitor Arrival Notifications - Optional

This will notify you via text or Push Notification (App Required) whenever an authorized guest arrives on property.

Visitor Arrival Preferences

Guest Arrival Notifications:  
Alert All

Provider of First Cell Phone:  
(None Selected)

Provider of Second Cell Phone:  
(None Selected)

Registered Devices for Push Notifications

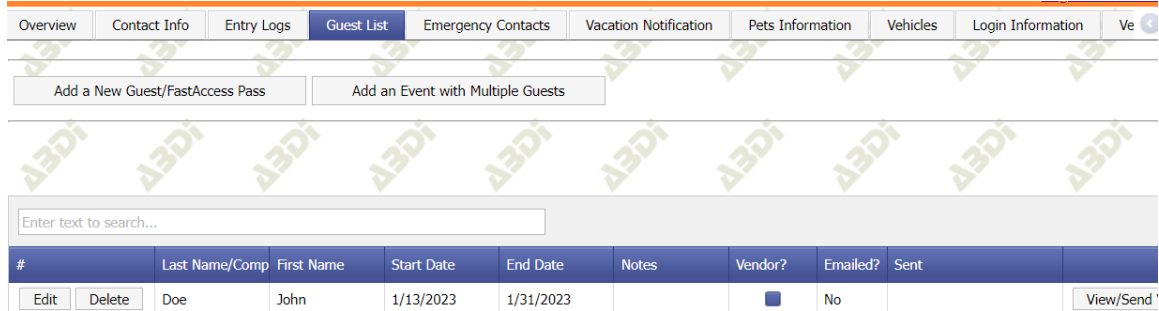
#	Device Name	Enabled	Type	Last Login
No Devices Registered Yet				

### 3. Entry Logs

The Entry Logs show the logged in owner all entries that were logged into his or her address. Entries logged in to OTHER addresses will NOT show up on the screen. The entries screen is READ ONLY.

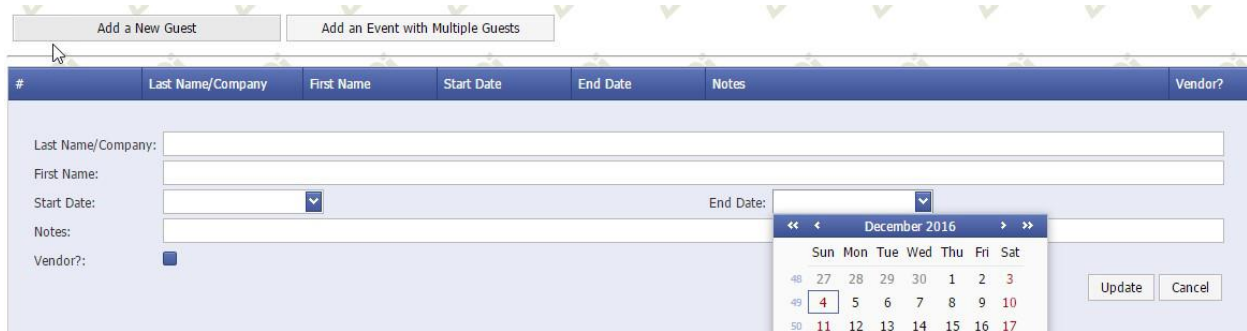
### 4. Guest List

The Guest List page allows the owners to ADD, DELETE or MODIFY guest information.



#	Last Name/Comp	First Name	Start Date	End Date	Notes	Vendor?	Emailed?	Sent	
<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	Doe	John	1/13/2023	1/31/2023		<input type="checkbox"/>	No	<input type="button" value="View/Send"/>

- a. Clicking the Add a New Guest button will show an in-line form, into which the owner can enter the information of the expected guest. Dates are selected from drop-down calendar lists. When done, clicking the UPDATE button is necessary.



Add a New Guest    Add an Event with Multiple Guests

#	Last Name/Company	First Name	Start Date	End Date	Notes	Vendor?
	Last Name/Company: <input type="text"/>	First Name: <input type="text"/>	Start Date: <input type="text"/>	End Date: <input type="text"/>	Notes: <input type="text"/>	Vendor?: <input type="checkbox"/>

Update    Cancel

- b. In order to see/send your FastAccess Pass to your guest, click on the View/Send Voucher Button to the right of their name.

### 5. Other Information

Emergency Contacts, Vacation Notification, Pets Information, Vehicles, and Vendor information can be added and will be available to Pinnacle Security ONLY. This is an optional feature that will allow our Security Team to function at their highest capacity.

**If you have any questions or concerns, please contact Pinnacle Security at 479-418-7400**